

## INVITATION FOR SEALED BIDS - #839221-EPR.6.18.20

The **Newton Housing Authority**, the Awarding Authority, invites **sealed bids from DCAMM Certified Electrical Prime Contractors** for the **Replacement of Electrical panels in four federal public housing development sites located within the City of Newton, MA: Horace Mann, Jackson Gardens, Norumbega Gardens and Parker House**, in accordance with the documents prepared by the Newton Housing Authority.

The Project consists of: **Demolition of approximately 216 +/- existing electrical panels and replacement with new electrical panels, labeling of all panels, patch/replace/repair/; paint all GWB surfaces to new condition. Contractor is responsible for all permits from electrical division of the City of Newton ISD.**

**The work is estimated to cost \$ 275,000.00.**

Quotes are subject to M.G.L. c.30B §39M & to minimum wage rates as required by M.G.L. c.149 §26 to 27H inclusive and Davis Bacon wage rates. Bids are subject to MGL c.149 Sec. 44A-J and MGL c.30 Sec. 39M and are subject to prevailing wage rates as required by MGL c.149 Sec. 26-27H inclusive. DCAMM certification is required.

Written Quotes will be received until **10:00 A.M., Wednesday, July 8, 2020.**

This project is being Electronically Bid (E-Bid). All bids shall be submitted online at [www.Projectdog.com](http://www.Projectdog.com). Hard copy bids will not be accepted by Projectdog Inc. or by the Awarding Authority. Tutorials and Instructions are available online at [www.Projectdog.com](http://www.Projectdog.com). [Click here](#) to download the Projectdog E-Bid Supplement. For assistance, contact Projectdog Inc. at 978.499.9014.

Bid Documents are available online at [www.Projectdog.com](http://www.Projectdog.com). Enter the Project Code **839221** in the project locator box and select “Acquire Documents” to download documents. A free CD-ROM may be requested by contacting Projectdog – shipping & handling charges apply. All plan holders must have an active online account on [www.Projectdog.com](http://www.Projectdog.com) to acquire documents, receive project notifications, and to submit bids electronically. Hard copies of the documents may also be viewed, but not removed, from the offices of Projectdog Inc., 18 Graf Road - Unit 8, Newburyport, MA 01950, Monday – Friday, 8:30 a.m. to 5:00 p.m.

### Preparation and Submission of Bids

1. Bid Forms will be posted online at [www.Projectdog.com](http://www.Projectdog.com). Watermarked Bid Forms included in the Project Manual should not be extracted or used for electronic bidding. All required Bid Forms must be completed and submitted in PDF formatted files. The Bidder must fill-in all required fields and signatures either digitally or manually (print, fill-in, and scan to PDF).
2. The Bidder shall access the Projectdog.com E-Bidding System by entering the Project Code **839221** in the project locator box and then selecting “GC E-Bid” or “Sub E-Bid” from the project’s “Project Details” page. The Bidder must enter their bid price as a numeric, whole dollar value only with no punctuation. The E-Bidding system

automatically translates the numeric value into words and displays the bid price in both figures and words on the submitted bid form.

3. Bidders may upload (“Add File” or “Replace File”), review (“View File”), Save, submit (“Submit my E-Bid”), or retract (“Retract my E-Bid”) their E-Bid at any time prior to the designated deadline. The server clock is displayed on the project’s E-Bidding page and is the time of record. **Bidders must select “Submit my E-Bid” prior to the designated deadline to officially submit their E-Bid online.** Once submitted, an E-Bid cannot be edited. To modify a submitted E-Bid, Bidders must retract their submission, make and Save any changes, and then submit the updated E-Bid. Upon submitting or retracting their E-Bid, Bidders will receive a convenience e-mail for informational purposes only. Bidders are encouraged to contact Projectdog if the email is not received.
4. Bidders are strongly encouraged to review their submitted E-Bid package by selecting “View My Bid Package” from the project’s E-Bidding page. Uploaded files may be reviewed individually by selecting “View File”. It is the Bidder’s responsibility to confirm online that their E-Bid package has been submitted successfully. Timely submission of an E-Bid shall be the full responsibility of the Bidder. It is also the Bidder’s responsibility to ensure that their submitted bid is 100% true, complete, and accurate.

**All questions and requests** for interpretation must be submitted in writing to [clong@newtonhousing.org](mailto:clong@newtonhousing.org) no later than **Tuesday, July 7, 2020 @ 10:00 a.m.** Questions and requests for interpretation may be responded to via addendum, as determined by the Authority. Bidders are strongly encouraged to visit the site by appointment to understand the complete scope of work and current conditions. Bidders are responsible for means and methods of performing the scope of work.

**Bidders are responsible for promptly requesting clarification from the Owner for any and all changes, mistakes, errors or omissions not detailed in the original site plans and existing site and/or local conditions prior to submitting bids.** Bidders are responsible for performing all work according to bids submitted and no compensation shall be allowed for additional work that may arise without the required prior authorization of the Authority.

By Its Executive Director  
Amy Zarechian