

## **NEWTON HOUSING AUTHORITY - INVITATION FOR BID#OC-HVAC2020-23.0128**

The Newton Housing Authority invites sealed bids from Contractors for SERVICING, REPAIRING AND MAINTENANCE OF HVAC AND RELATED MECHANICAL & PLUMBING SYSTEMS - ANNUAL CONTRACT WITH OPTION FOR TWO, ONE YEAR ADDITIONAL EXTENSIONS.

Bids will be received until **11:00 a.m., February 19, 2020** at the Newton Housing Authority, 82 Lincoln Street, Newton Highlands, MA 02461. Immediately following the deadline for bids all bids received within the time specified will be publicly opened and read aloud.

Contract Documents will be electronically available upon request by either emailing or calling Christine Long, Capital Improvement Coordinator at [clong@newtonhousing.org](mailto:clong@newtonhousing.org) or (857) 297-2070. Bidders are responsible for submitting their company Name, Address, Email address, Phone & Facsimile number and bid # (OC-HVAC2020-23.0128) with their request.

During the bidding period, the Newton Housing Authority shall make all facilities available for viewing between the hours of 10:00 a.m. - 3:00 p.m. by appointment with designated Authority personnel. **The Authority strongly encourages each bidder to visit each site; bidders will be responsible for all work under this Contract whether they visit the facilities or not.** *Bidders may contact Christine Long to arrange viewing at (857-297-2070).*

*The initial term of this contract shall extend from March 12, 2020 through March 11, 2021 with an option to renew for two additional one-year periods at the sole discretion of the Authority. The contract value is estimated to be \$320,000. DCAMM Certification is required in the categories of HVAC and plumbing.*

All bids must be accompanied by a bid deposit in an amount that is not less than **five percent (5%)** of the value of the bid, **including** all add alternates. Bid deposits, payable to the Newton Housing Authority, shall be either in the form of a bid bond, or cash, or a certified check, or a treasurer's or cashier's check issued by a responsible bank or trust company. Bidders are reminded that the bid deposit covers the Authority for damages when a bidder withdraws its bid after the bid submission date. **Please be advised that the Authority will retain all bid deposits for withdrawn bids to the extent permitted by the law.**

**All bids shall be submitted as one ORIGINAL and one COPY.**

All bids are subject to the provisions of M.G.L. Chapter 149, Section 44 A-J. **Wages are subject** to minimum wage rates determined by the Massachusetts Department of Labor and Industries pursuant to M.G.L. Chapter 149, Sec. 26 to 27H. The schedule of wage rates applicable to this contract is included in the bidding documents. In addition, the prevailing wage schedule will be updated annually for all public construction works lasting longer than one (1) year. ***You will be required to pay the rates set out in any updated prevailing wage schedule. Increases in prevailing wage schedules will not be the basis for change order requests.*** The successful bidder will be required to provide a Certificate of Insurance demonstrating current coverage of the type and amounts set forth in the Work Manual. The successful bidder will be required to furnish a **Performance and Labor and Materials Payment Bond each in the amount of 100%** of the contract total.

It is the sole responsibility of the bidder to ensure that they have received any and all addenda prior to the bid opening. Addenda will be available online by either requesting the document by calling Christine Long, Capital Improvement Coordinator at (857) 297-2070 or by email @ [clong@newtonhousing.org](mailto:clong@newtonhousing.org).

The Authority will reject any and all bids not in accordance with the above referenced General Laws. In addition, the Authority reserves the right to waive minor informalities in any or all bids or to reject any or all bids (in whole or in part) if it be in the public interest to do so.

By: Christine Long, MCPPO, Capital Improvement Coordinator