

**INVITATION FOR BID  
#FLMAT20180507R**

The Newton Housing Authority invites sealed bids from Contractors for

**FLOORING: FURNISHING, INSTALLATION AND SERVICE CONTRACT**

Bids will be received until **2:00 pm, Thursday, May 31, 2018** at Newton Housing Authority, 82 Lincoln Street; Newton Highlands, MA 02461. Bids will not be accepted nor may submitted bids be corrected, modified or withdrawn after the deadline for bids. Following the deadline for bids, all bids received within the time specified will be publicly opened and read aloud.

Contract Documents will be available online at the Authority's website: [www.newtonhousing.org](http://www.newtonhousing.org) after: **10:00 a.m., May 16, 2018**. Bid documents are available by requesting them from Christine Long, Capital Improvement Coordinator, at [clong@newtonhousing.org](mailto:clong@newtonhousing.org) or by phone #617-552-5501.

All General Bids must be accompanied by a copy of a "Certificate of Eligibility" (DCAMM Form CQ-7) issued by the Department of Capital Asset Management and Maintenance (DCAMM) and a "Contractor Update Statement" (DCAMM Form CQ-3). The category of work for which the Bidder must be certified: **Floor Covering**

During the bidding period, site visits upon request between the hours of the Authority shall make available, between the hours of 10:00 a.m. - 3:00 p.m., all facilities for all bidders to visit the facilities with designated Authority personnel. **The Authority strongly encourages each bidder to visit each site; bidders will be responsible for all work under this Contract whether they visit the facilities or not.**

The term of this contract shall extend from **JUNE 2018 through JUNE 2019**. The Authority, at its sole discretion, shall have the option to renew this Contract for two (2) additional one (1) year terms, with no change in the contract price and terms and conditions. The exercise of each option to renew shall be subject to appropriation of funding therefor. **The Contract for a total of three (3) years is valued at \$99,000.**

All bids must be accompanied by a bid deposit in an amount that is not less than five percent (5%) of the value of the bid, including all add alternates. Bid deposits, payable to the Authority, shall be either in the form of a bid bond, or cash, or a certified check on, or a treasurer's or cashier's check issued by, a responsible bank or trust company. **The costs of any bond and any insurance required in this Invitation For Bids are the responsibility of the bidder; such costs will not be reimbursed by Authority and should be included in your bid.**

**All bids shall be submitted as one ORIGINAL and one COPY.**

All bids are subject to the provisions of M.G.L. Chapter 149, Section 44 A-J. Wages are subject to minimum wage rates determined by the Massachusetts Department of Labor and Industries pursuant to M.G.L. Chapter 149, Sec. 26 to 27H. The schedule of wage rates applicable to this contract is included in the bidding documents. **In addition, the prevailing wage schedule will be updated annually for all public construction projects lasting longer than one (1) year. You will be required to pay the rates set out in any updated prevailing wage schedule. Increases in prevailing wage schedules will not be the basis for change order requests.** The successful bidder will be required to provide a Certificate of Insurance demonstrating current coverage of the type and amounts set forth in the Project Manual. The successful bidder will be required to furnish a Performance and a Labor and Materials Payment Bond, each in the amount of 100% of the contract total.

All Authority bids are available on its web site, [www.newtonhousing.org](http://www.newtonhousing.org). However, **bid documents are only available by request to Christine Long, Capital Improvement Coordinator, in order to properly record all plan holders and ensure all addendum (if any) is received relative to the IFB.**

The Authority will reject any and all bids in accordance with the above referenced General Laws. In addition, the Authority reserves the right to waive minor informalities in any or all bids, or to reject any or all bids (in whole or in part) if it be in the public interest to do so.

*By Its Executive Director,  
Amy Zarechian*